

# **KEYSTONE LOCAL SCHOOL DISTRICT**

Board of Education Meeting

Keystone High School

580 Opportunity Way

LaGrange, Ohio 44050

## **REGULAR MEETING**

July 18, 2022

6:00 p.m.

## **AGENDA**

The Board receives a full agenda several days prior to the Board meeting. The agenda may deal with curriculum, budget, hiring of personnel, facilities, school transportation or long-range planning. The agenda usually includes written supporting material that helps with decision-making. If it appears that quick action has been taken on an item, it may be because the topic has been studied for several weeks or that questions have been answered in advance of the meeting.

### **I. CALL TO ORDER BY PRESIDENT**

#### **A. ROLL CALL:**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

#### **B. PLEDGE OF ALLEGIANCE**

### **II. APPROVAL OF AGENDA**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to

#### **A. APPROVE AGENDA AS PRESENTED**

#### **B. APPROVE AGENDA AS PRESENTED WITH CORRECTIONS, OR**

#### **C. APPROVE AGENDA WITH ADDENDUM AS PRESENTED**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

### **III. APPROVE MINUTES OF PRIOR MEETINGS**

#### **A. APPROVE MINUTES OF PRIOR MEETINGS**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to dispense with the reading of the minutes of the Regular Meeting on Monday, June 29, 2022. The minutes were distributed as required by law and shall be approved with corrections and to dispense with the reading of the minutes of the Special Meeting on Thursday, July 7, 2022. The minutes were distributed as required by law and, shall be approved as presented.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

### **IV. AUDIENCE PARTICIPATION**

#### **A. RECOGNITION AND HEARING OF VISITORS**

*(Discussion of Agenda Items only) In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation is permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.*

#### **B. INPUT FROM STAFF**

### **V. FINANCIAL REPORT BY TREASURER/CFO**

#### **A. APPROVE FINANCIAL REPORTS**

The Treasurer/CFO recommends approval of the financial reports, including investments for June 2022, as presented.

#### **B. APPROVE 2022-2023 STUDENT ACCIDENT INSURANCE**

The Treasurer/CFO recommends awarding the student accident insurance for the 2022-2023 school year to Guarantee Trust Life Insurance Company with local agent, Love Insurance Agency.

#### **C. APPROVE K-12 BUSINESS CONSULTING, INC. AGREEMENT**

The Treasurer/CFO recommends approval of the K-12 Business Consulting, Inc. Ohio Five Year Forecasting Program Customer Agreement as presented.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

## **VI. SUPERINTENDENT REPORTS AND RECOMMENDATIONS**

### **Items Requiring Board Action**

#### **A. EMPLOYMENT OF PERSONNEL**

##### **1. ACCEPT RESIGNATION**

The Superintendent recommends accepting the resignation of the following individual:

- a. Kara Griswold – KHS Intervention Specialist – effective 7/31/2022

##### **2. ACCEPT CLASSIFIED RESIGNATION**

The Superintendent recommends accepting the following resignation for the purpose of retirement.

- a. Denise Dillman – KMS Secretary – effective 9/30/2022

##### **3. AMEND ADMINISTRATIVE CONTRACT**

The Superintendent recommends amending the administrative contract of John Brown II as KHS Assistant Principal on a two (2) year contract at an annual salary of \$87,000.00 - Step 0. Contract is for 210 days per year, effective August 1, 2022.

##### **4. AMEND ADMINISTRATIVE CONTRACT**

The Superintendent recommends amending the following administrative contract as indicated, effective August 1, 2022.

- a. Kristen Campbell – Director of Pupil Services – from 230 Days to 260 Days, Three (3) years – Step 2

##### **5. EMPLOY 2022-2023 CERTIFICATED/LICENSED STAFF**

The Superintendent recommends employment of the following individual on a limited one (1) year contract commencing with the 2022-2023 school year, subject to completion of all state and local requirements, compensation as per appropriate salary schedule (ORC 3319.11):

- a. Tess Gallagher – KMS Intervention Specialist – Step 0 MA – \$ - TBD

##### **6. APPROVE 2022-2023 EXTENDED TIME CONTRACTS**

The Superintendent recommends approving the following individuals for extended time contracts for the days indicated at the employee's per diem basis for the 2022-2023 school year with documentation of days worked:

- a. Suzanne Atkinson – KHS Guidance Counselor – 14 days
- b. Patrick Gallion – KHS Guidance Counselor – 14 days
- c. Ian Gaul - KMS Guidance Counselor – 10 days
- d. Cathleen Walker – District Psychologist – 10 days

**7. SALARY RECLASSIFICATION – CERTIFIED**

The Superintendent recommends the following change in salary schedule placement for the 2022-2023 school year due to continuing education.

- a. Taylor Brouse from BA to BA+15 – Step 5

**8. APPROVE PROFESSIONAL DEVELOPMENT STIPEND**

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff member for participation in Curriculum Mapping and Planning, for Literacy Intervention, up to 2 full days, July 11, 2022, and July 26, 2022 to be paid from Title II A Funds:

- a. Kaitlin Bulger

**9. APPROVE PROFESSIONAL DEVELOPMENT STIPENDS**

The Superintendent recommends approval of a stipend of \$100.00 per day for the following staff members for participation in Phonics Program Development and Training, up to 1 full day, August 1, 2022 to be paid from Title II A Funds:

- a. Kathleen Dick
- b. Jill Hetsler
- c. Andrew Hoch
- d. Kelly Marxen
- e. Rebecca Reed
- f. Lindsay Thut

**10. EMPLOY ESY SERVICES INSTRUCTOR**

The Superintendent recommends employing the following individual as an ESY Services Instructor between the period of Wednesday, June 1, 2022 thru Friday, August 19, 2022, at tutor rate (currently \$28.00 per hour), per time sheet:

- a. Chelsey Mirto – an additional 4.5 hours

**11. EMPLOY 2022-2023 EXTRA DUTY PERSONNEL**

The Superintendent recommends employment of the following individuals on extra duty contracts for the 2022-2023 school year, pending all record checks and completion of state and local requirements, up to maximum salary:

- a. Scot Pataky – Head Seventh Football – Step 6 - \$ - TBD
- b. Timothy Giesel – Head Girls' Soccer – Step 7 – \$ - TBD

**12. EMPLOY CLASSIFIED SUBSTITUTE**

The Superintendent recommends employment of the following 2022-2023 classified substitutes for the positions and hourly rates noted, pending all record checks and completion of state and local requirements.

**Bus Driver \$15.33/hr.**

- a. James Costa
- b. Thomas Thiffault
- c. Rikki Yingling

**Cafeteria \$12.17/hr.**

- a. Michelle Andujar

**Custodial/Maintenance \$15.08/hr.**

- a. James Costa

**Monitor \$11.54/hr.**

- a. Michelle Andujar

**Paraprofessional – Library \$11.77/hr.**

- a. Michelle Andujar

**Building Secretary \$13.61/hr.**

- a. Michelle Andujar
- b. Brenda Hammond

**Superintendent's Secretary \$20.26/hr.**

- a. Michelle Andujar

**Technology Assistant \$12.99/hr.**

- a. Michelle Andujar

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

## **VII. OTHER BUSINESS**

### **A. APPOINT DELEGATE TO CAPITAL CONFERENCE**

It is recommended that \_\_\_\_\_ be appointed as delegate and \_\_\_\_\_ be appointed as the alternate to the 2022 OSBA Capital Conference annual business meeting to be held on Sunday, November 13, 2022 through Tuesday, November 15, 2022.

### **B. APPROVE 2022-2023 STUDENT HANDBOOKS**

The Superintendent recommends approving the Keystone High School, Keystone Middle School, and Keystone Elementary School student handbooks as presented.

### **C. APPROVE SERVICE AGREEMENT WITH GARDINER**

The Treasure/CFO recommends approving a Service Agreement between Gardiner and Keystone Local Schools as presented.

### **D. APPROVE WORKSITE AGREEMENT – AGENCY AGREEMENT WITH LORAIN COUNTY WORKFORCE DEVELOPMENT AGENCY**

The Superintendent recommends approving the Worksite Agreement between Lorain County Workforce Development Agency and Keystone Local Schools as presented.

### **E. APPROVE 2022-2023 BUS ROUTES**

The Superintendent recommends approving the 2022-2023 bus routes as presented. Routes are subject to change at the discretion of the Transportation Supervisor.

Moved by \_\_\_\_\_, second by \_\_\_\_\_ that the foregoing recommendations be approved.

Roll Call: Maiden\_\_\_\_; O’Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

## **ITEMS PRESENTED FOR INFORMATION AND DISCUSSION. MAY OR MAY NOT RESULT IN ACTION BY THE BOARD OF EDUCATION.**

### **A. Future BOE Meetings @ 6 P.M.**

1. Monday, August 15, 2022 – Regular Meeting – KHS Conference Room
2. Monday, September 19, 2022 - Regular Meeting – KHS Conference Room
3. Monday, October 17, 2022 – Regular Meeting – KHS Conference Room

## **VIII. OTHER BUSINESS TO COME BEFORE THE BOARD**

### **A. ADMINISTRATIVE REPORTS**

### **B. SUPERINTENDENT COMMITTEE REPORTS**

1. Jennifer Maiden: Legislative Liaison, Buildings & Grounds
2. Deborah Melda: JVS Representative
3. Carrie O'Boyle: Buildings & Grounds, Finance/Insurance & Wellness
4. Devin Stang: Student Achievement Liaison, Finance/Insurance
5. Kimberly Sturgill: KEEP, Student Achievement Liaison & Board Policy
6. Patricia Wakefield: Board Policy & Wellness

### **C. COMMENTS/CONCERNS**

- Board Members
- Superintendent
- Public *(In order for the Board to fulfill its obligation to complete the planned agenda in an effective and efficient fashion, a maximum of 30 minutes of public participation permitted at each meeting. If several people wish to speak, each person is allotted three minutes until the total time of 30 minutes is used. During that period, no person may speak twice until all who desire to speak have had the opportunity to do so. Each person addressing the Board will give his/her name and address.)*

## **IX. EXECUTIVE SESSION**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn to Executive Session under ORC 102.03 and ORC 121.22 for the purpose of:

1. the appointment, employment, dismissal, discipline, promotion, demotion or compensation of an employee or official, or the investigation of charges or complaints against such an employee, official or student, unless an such individual requests a public hearing (the Board will not hold an executive session for the discipline of one of its members for conduct related to the performance of his/her official duties or for his/her removal from office);
2. the purchase of property for public purposes or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair advantage to a person whose personal, private interest is adverse to the general public interest;
3. specialized details of security arrangements where disclosure of the matters discussed might reveal information that could be used for the purpose of committing, or avoiding prosecution for, a violation of the law;
4. matters required to be kept confidential by Federal law or State statutes;
5. preparing for, conducting or reviewing negotiations with public employees concerning their compensation or other terms and conditions of their employment;
6. in-person conferences with an attorney for the Board concerning disputes involving the Board that are the subject of pending or imminent court action or

7. consideration of confidential information related to the marketing plans, specific business strategy, production techniques, trade secrets or personal financial statements of an applicant for economic development assistance, or negotiations with other political subdivisions respecting requests for economic development assistance, provided that:
  - A. the information is directly related to a request for economic development assistance that is to be provided or administered under provisions of State law authorized in Ohio Revised Code Section 121.22(G)(8)(1), or involves public infrastructure improvements or the extension of utility services that are directly related to an economic development project and
  - B. a unanimous quorum of the Board has determined by a roll-call vote the executive session is necessary to protect the interests of the applicant or possible investment or expenditure of public funds to be made in connection with the economic development project.

**With action to follow or with no action to follow.**

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;

Executive Session \_\_\_\_\_ p.m. Return to Open Session \_\_\_\_\_ p.m.

**X. ADJOURNMENT**

Moved by \_\_\_\_\_, second by \_\_\_\_\_ to adjourn the Regular Meeting.  
(Time: \_\_\_\_\_)

Roll Call: Maiden\_\_\_\_; O'Boyle\_\_\_\_; Sturgill\_\_\_\_; Wakefield \_\_\_\_; Stang\_\_\_\_;